



Dr. Hepner Memorial Scholarship

This scholarship has been dedicated to the memory of Dr. Steve Hepner by his family and friends in co-operation with the JFKS Berlin Alumni e.V.

Dr. Steve Hepner, also fondly referred to as “Doc”, was a long-time member of the John F. Kennedy School community as a teacher and Assistant American Principal in the high school. He was the kind of teacher and administrator who knew all of the students. Encouraging creativity and supporting students who might have been stifled by an academic focus, Dr. Hepner often assisted students in finding balance on their way towards graduation. He had a particular keen eye for those who fell under the radar, had great potential but often performed below their ability for a variety of reasons. He was the supporter of the “underdog” and nurtured relationships with these students to enable them to succeed.

Purpose

The purpose of this scholarship is to further post-secondary education and to honor and reward a student, who has successfully graduated from high school by overcoming obstacles which otherwise might have prevented a completion of his/her education. The scholarship money is to be used to support the recipient’s post-secondary education.

Who can apply?

Students of the John F. Kennedy School of each current graduating year (Abitur or High School Diploma) with a 3.0 minimum GPA, who have overcome significant personal and academic problems and successfully graduated from high school.



Amount and duration

The scholarship consists of a onetime payment of:
€ 1,000 (one thousand)
which will be awarded in June of each year.

Note: The scholarship money needs to be transferred to the scholarship recipient within the current calendar year, latest in the following calendar year, but only if the recipient can give proof that he/she enrolled at a university. If the recipient does not pick up a post-secondary education by the end of the year following the year of having been awarded the scholarship, the scholarship becomes void and the money will not be paid out.

Being a recipient of the Dr. Hepner Scholarship establishes no obligations towards the JFKS Berlin Alumni e.V.

The scholarship money must not be paid back, it is not a credit. It is not a tax relevant or social security relevant income.

A recipient of the Dr. Hepner Scholarship cannot apply again for this scholarship. Applicants which have not been chosen cannot re-apply for the scholarship.

Application Process and Guidelines for 2019

This application form and the complete guidelines *Dr. Hepner Memorial Scholarship Guidelines* can be obtained via e-mail from the JFKS Berlin Alumni e.V. at alumni@jfks.net or downloaded from the Alumni website at www.jfks.net. Please note that only the German version of the guidelines *Dr. Hepner Memorial Scholarship – Richtlinien zur Stipendiumsvergabe* is legally binding.

You can also obtain this application form and guidelines from the High School Counselor in Haus Reil.

The completed application must be submitted by
4 p.m. on June 3, 2019

to the

JFKS Berlin Alumni e.V.
c/o John-F.-Kennedy Schule
Teltower Damm 87-93
14167 Berlin

either

- a. via postal service (date postmarked) or
- b. via e-mail to alumni@jfks.net

Valid application languages are German and English.

Note: Submission of an application does not guarantee an interview.

Submitted applications become void, if they are incomplete or have not been handed in on time. In this case applicants will not be invited to an interview.

Accepted applicants will be invited for an individual interview with a weeks'



written notice, and given the final information about date, time and location. For 2019, the interview dates have been scheduled for June 17th and 18th.

In case an applicant cannot take part in the interview due to illness, he/she needs to submit a doctor's certificate. In this case a new interview appointment will be made.

An applicant can cancel the interview appointment by providing at least 24 hours' notice. The appointment can be re-scheduled one time.

If an applicant does not show up for the interview appointment, he/she is automatically disqualified.

Notices should be sent to alumni@jfks.net and also to the High School Counselor.

The personal interview will be conducted with the HS Counselor, a family member of Dr. Steve Hepner, a member of the board of the JFKS Berlin Alumni e.V., the High School coordinators for Abitur and High School Diploma at Haus Reil.

Requirements

Please submit by **4 p.m. on Monday, June 3, 2019**

the following items:

1. At least one letter of reference from a teacher who knows you well
2. Your transcript
3. Letter of motivation

Please answer the following questions in your letter of motivation:

- a. Describe a time where you had to make a difficult decision or overcome an obstacle, which might have hindered you to complete your secondary education. Include in your discussion, how you dealt with this situation, who helped you, the outcome and what you ultimately gained.
- b. Describe and discuss a cause about which you are passionate (this can be personal, local, national or international etc.).

We are looking forward to receiving your application.

Data Privacy Clause

Your privacy is important to us. Please be informed that we use electronic means to process your application per Art. 6 (1)(a) DSGVO. The following data submitted with your application will be treated with utmost care: your personal data from the application form, letter of reference(s), transcript, and letter of motivation. Your application will only be distributed among the jury members and seen by the Members of the Board of the JFKS Berlin Alumni e.V. We do not share this information with other third parties without your permission.

We will retain the data you provide with your application until you request its deletion, revoke your consent for its storage, or the purpose for its storage no longer pertains. Any mandatory statutory provisions, especially those regarding mandatory data retention periods, remain unaffected by this provision.

In case you are the recipient of the Dr. Hepner Memorial Scholarship you agree to have the following information published on the Alumni website www.jfks.net as required per the Finanzamt für Körperschaften: your name, class of, picture of you.



**I herewith apply for the
Dr. Hepner Memorial Scholarship
2019**

Name	
Address	
E-mail	
Mobile number	
Class of	

Attended JFKS from	until
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- Please find attached my
1. Letter of reference(s) from a teacher
 2. Transcript
 3. Letter of motivation

With my signature, I confirm that I have read and accept the guidelines for the Dr. Hepner Memorial Scholarship. I also consent to the data privacy clause above.

Place, Date	Signature
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JFKS Berlin Alumni e.V.
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Entry in the Vereinsregister Charlottenburg No. VR 9256 B – Tax ID: 27/669/53303 – Finanzamt für Körperschaften I

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